

TENANT'S FEES	FEES	
	Including VAT	Excluding VAT
Holding Deposit	One weeks rent	
Security Deposit	Equivalent to 5 weeks rent	
Any changes to a tenancy, i.e. pets, change of occupiers etc	£50	£41.67
Arrears charge	Daily rate of 3% above Bank of England base rate	
Early release from contract (if agreed by Landlord)	Information from Grisdales	
Fee payable to Zero Deposit if purchasing Zero Deposit Guarantee	£26	£21.67
TENANT'S FEES FOR ALL NON-HOUSING ACT TENANCIES	FEES	
	Including VAT	Excluding VAT
Company Application	£360	£300
Change of agreed move-in date	£60	£50
Uncancelled Standing Order/Requesting to Change Payment Date	£36	£30
Unnecessary Contractor Call-Outs	£36 + Contractor Fee	£30 + Contractor Fee
Failing to attend an inspection	£30	£25
Additional Documentation	£60	£50
Copy documents eg. statements, tenancy agreements, inventories	£18	£15
Correspondence advising tenant of rent arrears + 3% of arrears	£12 +3.6% of arrears	£10 + 3% of arrears
Early release from contract (if agreed by Landlord)	Information from Grisdales	
Handling Fee for end of tenancy dilapidations	24%	20%
Please refer to your tenancy agreement for further costs & charges		